



The Colony Condominiums
Rental Policy

Phone 757-425-8689 (www.thecolonyvabeach.com / thecolonyvabeach@aol.com)

PLEASE READ AND RETAIN TOP HALF:

****IMPORTANT****

All owners doing private rentals and/or allowing guests must now sign a form confirming you understand that you are responsible for any and all damages/surcharges that your renter's damage deposit does not cover and also post a refundable \$1500 damage deposit per unit. Office will email form when notified of rental.

The office staff handles

rentals for owners requesting this service. A 35% administrative fee (100% of this is credited to The Colony Council bank account). will be deducted from the rental fee. We will notify you by post card to confirm that your unit has rented when we are in receipt of the initial deposit. THIS CONFIRMATION IS BY **MAIL ONLY**. If you have not received a card to this effect, it is suggested that **YOU CALL** our office to make certain that your unit has not been rented. If your unit is rented and you show up on

Saturday, you will not be permitted to use the unit you have listed for rent. **If the rental form is not filled out and signed, your unit will not be put into the rental bank.** There will be no exception to these rules. If you decide at a later date to list your unit for rent, please call ,email or write the office and a form will be forwarded.

Maintenance Fees must be pre-paid to space bank. Unit can not be space banked if it has been put up for rent.



RENTAL RATES FOR 2022

WKS 1-19	\$ 1,100.00	23—34	\$1,600.00—\$2,500.00
WKS 20-22	\$ 1,600.00	WKS 35-39	\$1,400.00— \$1,700.00
		WKS 40-52	\$ 1,100.00

IF YOU WOULD LIKE TO PUT YOUR UNIT UP FOR RENT PLEASE FILL OUT THE FOLLOWING:

<p>IF YOU WISH TO RENT YOUR UNIT FOR OTHER THAN THE STATED RATE, YOU MAY DO SO YOURSELF, BUT THE COLONY WILL NOT BE RESPONSIBLE FOR SUCH ARRANGEMENTS.</p>	UNIT: _____	WEEK: _____
	HOME #: () _____	
	WORK #: () _____	
	NAME: _____	
	ADD: _____	
	CITY, STATE & ZIP: _____	

Willing to rent for less than a week: **YES** **NO**

The Colony **has my permission** to rent my Unit / Week (s) as per the above specification. I understand I will be notified by mail **ONLY** in the event my unit is rented. **IMPORTANT!!** Keep in mind, the renter may cancel 14 days before occupancy date. In this case you will be notified of the cancellation A.S.A.P.

Authorizing Owner's Signature

SS #

DATE

I understand that this is a sublease to The Colony and I will receive monies only if my unit was subleased- All rentals must be rented by The Colony, no outside agents

2022 CALENDAR WEEKS

Please mark your calendar for next year's vacation-as some owners come the wrong week

WEEK	DATE	WEEK	DATE	WEEK	DATE
1	JAN 1-8	18	APR 30—MAY 7	35	AUG 27—SEP 3
2	JAN 8-15	19	MAY 7-14	36	SEP 3-10
3	JAN 15-22	20	MAY 14-21	37	SEP 10-17
4	JAN 22-29	21	MAY 21-28	38	SEP 17-24
5	JAN 29— FEB 5	22	MAY 26-JUNE 4	39	SEP 24-OCT 1
6	FEB 5-12	23	JUNE 4-11	40	OCT 1-8
7	FEB 12-19	24	JUNE 11-18	41	OCT 8-15
8	FEB 19-26	25	JUNE 18-25	42	OCT 15-22
9	FEB 26-MAR 5	26	JUNE 25- JULY 2	43	OCT 22-29
10	MAR 5-12	27	JULY 2-9	44	OCT 29-NOV 5
11	MAR 12-19	28	JULY 9-16	45	NOV 5-12
12	MAR 19-26	29	JULY 16-23	46	NOV 12-19
13	MARCH 26— APR 2	30	JULY 23-30	47	NOV 19-26
14	APR 2-9	31	JULY 30-AUG 6	48	NOV 26—DEC 3
15	APR 9-16	32	AUG 6-13	49	DEC 3-10
16	APR 16-23	33	AUG 13-20	50	DEC 10-17
17	APR 23-30	34	AUG 20-27	51	DEC 17-24
				52	DEC 24-31



2022

MAINTENANCE FEES

PLEASE FILL OUT AND MAIL PAYMENT TO:

**THE COLONY
1301 ATLANTIC AVE.
VIRGINIA BEACH, VA 23451-3482**

WKS 1-13 \$779.00 UNIT / WEEK(S): _____
 WKS 14-21 \$979.00 UNIT / WEEK(S): _____
 WKS 22-34 \$1179.00 UNIT/ WEEK(S): _____
 WKS 35-43 \$979.00 UNIT/ WEEK(S): _____
 WKS 44-52 \$779.00 UNIT/ WEEK(S): _____

TOTAL AMOUNT: _____

CHECK # _____ AMOUNT: _____

CARD TYPE: ____ C.C. #: _____

CODE: _____ C.C. EXP. DATE: _____

Authorized Signature For Credit Card Payments.
3% charge for credit cards.

Card Member Signature:

2022 RENTAL

PUT MY UNIT UP FOR RENT



Please Check: ____ **Yes**

I would like my unit to be listed for rent. I understand that I will only be notified if the unit is rented.

After requesting to put it up for rent you must in writing or by email officially request your unit be taken off the rental list.

Please turn over and fill out the Rental form and sign

**DUE
JANUARY
1ST 2022**

TO AVOID
PENALTIES
FEES
MUST BE PAID
BY

**JANUARY
10TH 2022**

THANK YOU

